Student Grievance Redressal and Welfare Committee

Minutes of Meeting

Meeting date: 20.02.24

Meeting time: 11:00 a.m. onwards

Venue: Grievance Redressal Cell Room

All the members of the committee and Principal of the Institute Dr. Mandira Gupta joined the meeting. The meeting began with the committee members and the principal discussing about the grievances faced by the students. The committee members shared their concerns relating to the following points:-

- Anxiety problem due to management of the classroom faced by students during teaching practice in schools.
- Some of the students were not be able to reach the schools on time due to distance of the allotted schools and home during teaching practice.

The committee members discussed the possible solutions to the grievances that the students mentioned and the action taken to resolve the same. Some of the possible solutions were-

- Concern Faculty members will orient to the students related to offline mode examination such as pattern of examination paper, time management and so on, so that they can be ready to perform well in the exam.
- Students should manage the classroom by engaging the students by applying learner centric approach.

GRIEVANCE REDRESSAL & WELFARE COMMITTEE MEMBERS YEAR 2023-24

Principal/Nodal Officer Dr. Mandira Gupta Asst. Professor Ms. Priyanka Gupta Asst. Professor Ms. Aradhana Jha **Co-Opted Member** Ms. Anshu Rastogi Student Member Ms. Udita Nagpal

Student Member Ms. Nazreen Khatoon **Professional Student** Ms. Aakriti Lajpal

Counsellor

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Student Grievance Redressal and Welfare Committee

Minutes of Meeting

Meeting date: 30.10.23

Meeting time: 11:00 a.m. onwards

Venue: Room 207

Student Grievance Redressal and Welfare Committee held a meeting in the Room Number 207, 2nd Floor. The agenda of the meeting was:-

- To make students aware about the various scholarships provided by the university and Delhi Govt
- To discuss the role in committee members is spreading the information related to scholarships and placement.
- To plan more welfare activities that can be held in the upcoming session.

The meeting commenced at 11 a.m. onwards and the following deliberations took place:

- The members were made aware about the process and procedure if filling forms and dealing with queries of scholarship.
- To committee members read the documents carefully and discuss their doubts.
- The committee members got complete information about verification of documents at college level.

Dr. Mandira Gupta (Principal)

Member Faculty: Ms. Priyanka Gupta

Principal Institute Of Vecational Studies

FC-81, Awadh Dhawan, Press Basiava Rood, Sheikh Sarai-